



INFRASTRUCTURE BOARD MEETING MINUTES

**Trinity City Hall Annex
6703 NC Highway 62
Monday, February 19, 2018
6:00 pm**

Members Present: Committee members: Charles (Tuck) Barber, Tony Collins and Curtis Connor.
Chair, Andrew Davis arrived at 6:13 pm.

Council Liaison: Jack Carico

Others Present: City Manager, Debbie Hinson; Public Works Utilities Director, Jonathan Cranford; City Clerk, Annette de Ruyter; Marc Allred, Planning/ Zoning Director and other interested parties.

1. Call to Order

Board member Barber called the meeting to order at 6:01 pm.

2. Pledge of Allegiance

Board member Barber led the Pledge of Allegiance

3. Invocation

Board member Connor gave the Invocation

4. Review, Amend if needed, and Approve Agenda.

Motion by Board member Connor to approve the Agenda as written. The motion was seconded by Board member Collins and approved unanimously with a vote of 3 ayes and 0 nays with Board Chair Davis absent at this time.

New Business

5. Approve December 18, 2017 Minutes

Motion by Board member Connor to approve the minutes as written. The motion was seconded by Board member Collins and approved unanimously with a vote of 3 ayes and 0 nays with Board Chair Davis absent at this time.

6. Steeplegate Village Subdivision

Public Works Utilities Interim Director Cranford discussed the streets in the subdivision. The city would be adding approximately 4,220 linear feet 104 sewer users.

Chair Davis discussed the access from Tanner Court for emergency services only thru the easement.

Motion by Board member Davis to recommend accepting streets in Steeplegate Village once all inspections have passed. The motion was seconded by Board member Collins and approved unanimously with a vote of 4 ayes and 0 nays.

7. The Retreat Subdivision

Mr. Cranford discussed the Retreat Subdivision. The development will be adding approximately 2,990 linear feet of curb and gutter, stormwater device and 70 sewer units.

This subdivision will be private, no streets, trash service, or maintenance of sewer lines located within the development will be provided by the City of Trinity. Homeowners association will be responsible for the streets, providing garbage service, and maintenance of the sewer infrastructure inside the development. City of Trinity responsibility for sewer service maintenance begins at the manhole located outside of the development.

Motion by Board member Davis to recommend accepting Infrastructure outside the Retreat Subdivision as long as not under the road. The motion was seconded by Board member Barber and approved unanimously with a vote of 4 ayes and 0 nays.

Closing Comments

8. Comments from the Board

Board member Connor discussed the road signs on Woodcrest / Welborn. These signs are not reflective and he would like to have them changed.

9. Comments from Staff

- Jacob Carroll pick up March 16, 2018
- City Haul will be May 3-5 at City Hall
- Retreat will be February 22, 2018

10. Adjournment

Motion was made by Board member Barber to adjourn the meeting at 7:00 pm. The motion was seconded by Board member Davis and approved unanimously with a vote of 4 ayes and 0 nays.